## **Tenancy Contact Information Sheet**

Please complete the following details below and return it to the Property Manager. If you have any queries, please do not hesitate in contacting the Management Team.



Company Name	Level	No	o. of Employee	
Company Address Line 1	Suburb			
Company Address Line 2	State		Post Code	

Position	First Name	Last Name	Based State	Direct Ph Number	Mobile Number	Email
Company Director						
Company Director						
Accounts Payable						
Accounts Payable						
Tenant Representative						
Tenant Representative						
After Hours						
After Hours						
Fire Warden						
Fire Warden						
Fire Warden						
Fire Warden						